



Shri Shivaji Education Society Amravati's  
**DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH  
MEMORIAL MEDICAL COLLEGE**  
Shivaji Nagar, Amravati- 444603



**Dr. Anil T. Deshmukh**  
MD (Pathology)  
Dean



**Shri. Harshvardhan P. Deshmukh**  
President  
Shri Shivaji Education Society

•OfficeTel: 0721-2552353 •Fax: 0721-2552353 •Website: www.pdmme.edu.in •E-mail: drpdmmc2007@rediffmail.com

## POLICY DOCUMENT ON FINANCIAL SUPPORT TO TEACHERS.

Dr Panjabrao Deshmukh Memorial Medical College Firmly believes in empowering the Faculties with Needed Funds to attend and arrange various Seminars, Conferences and Workshops.

**Forms of Financial Support The financial support to the teachers can be provided for:**

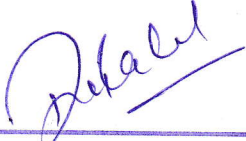
- Registration fees for seminars, workshops and conferences.
- Traveling and accommodation allowances in case of outstation seminars, workshops and conferences.
- Membership Fees.
- Professional Course Development.
- Publishing Research Papers in highly reputed Journals.

### Procedure for Application and Approval

The teachers need to follow the following procedure for application and approval for availing the financial support:

1. Teachers are deputed for seminars, workshops or conferences by the department/ committee. The Head of the Department/ Committee Convenor makes an application to the Dean about the teacher participation, their registration fees and any allowances, if applicable. After the approval of the Dean, the funds are released for the same by the Accounts section.
2. In case, when the fee is paid by the teacher, the amount is reimbursed after following proper application and approval procedure.
3. The Deputed teacher needs to submit the relevant receipts and a copy of the attendance certificate to the Accounts section for their record.
4. In case of financial appreciation for research paper publication, Head of the Department makes a recommendation about the same to the Dean. After the approval of the Dean, the approved application is forwarded to Accounts section for the release of funds.
5. The teachers may be interested to become members of professional bodies. The College sanctions the membership fees upon the application of the concerned teacher for the same. The receipts and records are maintained by the Accounts section.
6. There are teachers who may be interested in enrolling for any course to enhance their professional skills. The College sanctions the course fee to the teachers. The receipts and records for the same are maintained by the Accounts section.

An annual budget is sanctioned for above activities and approvals are granted accordingly.

  
Chairperson - Criteria No. 6  
NAAC Steering Committee  
Dr. P. D. M. M. C. Amravati

  
**DEAN**  
Dr. Panjabrao alias Bhausaheb Deshmukh  
Memorial Medical College, AMRAVATI